Faculty of Science*, Hokkaido University
Application Guidelines for Research Students
April 2027 Enrollment

1. Eligible Applicants

Graduated from a university or are recognized as having an academic aptitude equivalent or superior to that of university graduates.

2. Enrollment Date and Research Period

Enrollment date is April and the research period is one year in principle (April 1, 2027 – March 31, 2028)

3. Application Period:

	Newly-arrived International Students	Japanese and International Students residing in Japan
Online application	December 7, 2026 – December 11, 2026	February 8, 2027 – February 12, 2027
Submission deadline	December 18, 2026	February 16, 2027

*Applicants must complete an online application, pay the application fee, and send hard copies of the application documents by registered mail.

*Office hours are from 8:30 am to 12:15 pm and from 1:00 pm to 5:00 pm excluding Saturdays, Sundays, and national holidays.

4. Application Documents

Documents	Remarks
① Application form and Resume	Print the application form and resume that are generated after you have completed the online application. Paste photographs and sign your name.
② Official certificate of graduation or completion (expected graduation or completion)	The following applicants are not required to submit this document. ・Applicants who graduated from the School of Science, Graduate School of Science, Graduate School of Life Science, or Faculty of Science, Hokkaido University.
③ Written consent (in any format)	Applicants who are currently employed intend to hold the position in the workplace after enrolling.
④ Photocopy of passport	Photocopy the page showing your full name (only international students.)
⑤ Photograph	Two color pieces. (One should be pasted on the application form. The other should be prepared for student ID. Photo size is 3 cm×2.5 cm. For student ID, digital photograph is also available.)
⑥ Application fee	9,800 yen (An additional handling fee of 500 yen is required.) Pay through online application.

5. Application Procedure

① Applicants must contact their prospective supervisor and obtain his/her permission in advance.

② Follow the instructions shown on the website (https://e-apply.jp/e/hokudai-sci/) and complete the online application. As a password is required for online application, applicants shall receive it from their prospective supervisor.
※Applicants must have (or have access to) a printer for printing the application documents, and have an email address (cell phone's email address is not accepted.)

③ Application fee must be paid in accordance with the instructions provided on the payment procedures screen shown on the website. (Applicants who will receive the Japanese Government (MEXT) scholarship or the State-Sponsored Scholarship Program of the China Scholarship Council (CSC) are not required to pay the application fee.

④ After completing the online application, applicants must scan all the application documents stated in "4. Application Documents ① - ⑤" in PDF format and send them to designated address stated in "6. Where to submit" via email during the application period stated in "3. Application Period". Aside from the PDF files sent by email, applicants must send hard copies of the application documents by registered mail or bring it with you to the designated office stated in "6. Where to submit" directly by the deadline stated in "3. Application deadline. The application will be considered complete once all documents are received by the Graduate School Educational Affairs Section. Please note that completion of the online application alone does not constitute completion of the application procedure. Applications received after the deadline will not be accepted. Consider the time for courier delivery and be sure to post it well in advance.

6. Where to submit

Graduate School Educational Affairs Section
Science and Life Science Administration Department, Hokkaido University
Science Building 2, first floor, Kita-10 Nishi-8, Kita-ku, Sapporo 060-0810, Japan
Email: r-gakuin@sci.hokudai.ac.jp
Phone: +81-11-706-3677
※Print "Application for research student enclosed " in red ink on the front of the envelope and send it by registered mail.

7. Announcement of Application Results

Newly-arrived International Students	On or after January 7, 2027
Japanese and International Students residing in Japan	On or after March 4, 2027

8. Procedures for Enrollment and Payment of Fees

For details, all successful applicants will be notified along with the application results.

	Amount	Payment Period
Enrollment fee	84,600 yen	At the time of enrollment procedure (Mid-March, 2027 tentative)
Tuition fee	178,200 yen (half semester)	May, 2027 (tentative)

<Continue to the back >

9. Notes

① The application fee, enrollment fee, and tuition fee are not refundable for any reason at all. If the fees are revised at the time of enrollment and during your enrollment period, the revised fees become effective immediately.
② Changes of the documents are not accepted after submission. The application documents once submitted are not returnable.
③ Applicants in either of the following categories are not required to pay the application fee, enrollment fee and tuition fee.
・Applicants who will receive Japanese Government (MEXT) scholarship or the State-Sponsored Scholarship Program of the China Scholarship Council (CSC)
④ All documents must be in Japanese or English. If the original documents are in languages other than Japanese or English, please attach an official translations in Japanese or English.
⑤ Research students wishing to extend the research period after enrollment must apply for continuation during the application period, and should contact the office stated in "6. Where to submit".
⑥ Research students wishing to withdraw from school in the middle of the semester must pay the tuition fee for the semester and submit the application for withdrawal from school (designated form).
⑦ If applicants have any questions regarding the application, please contact the office stated in "6. Where to submit".

10. About your visa and residential status

Studying at Hokkaido University as an international student requires you to obtain a 'Student' visa. Please note in advance that the 'Certificate of Eligibility (COE)' needed for a 'Student' visa application may take more than 3 months to be issued after its application. Please refer to our university website.

《Japanese》https://intl-student-handbook.oia.hokudai.ac.jp/preparation/visa
《English》https://intl-student-handbook.oia.hokudai.ac.jp/en/preparation-en/visa-en

11. About Security Export Control

Hokkaido University conducts strict screenings on exporting goods and providing skills (including incoming international students) by establishing 'Hokkaido University Security Export Control Regulations (北海道大学安全保障輸出管理規程)' based on 'Foreign Exchange and Foreign Trade Act (外国為替及び外国貿易法)'. In case you are subject to our regulations, you may be restricted from learning or researching your desired fields of education. For further details of regulations regarding Security Export Control, please refer to the Ministry of Economy, Trade and Industry website below.

《Ministry of Economy, Trade and Industry (METI) website》https://www.meti.go.jp/policy/anpo/

12. Privacy Policy

① In handling personal information at Hokkaido University, Hokkaido University makes every effort to obey relevant laws and ordinances such as the "Protection Law for Private Information Held by Independent Administrative Corporations", and protect personal information pursuant to "National University Corporation Hokkaido University Personal Information Management Rules".
② Personal information, such as name, address, etc., provided by the applicant to the university in the process of applying for admission will be used only for 1) assessment of applicants (processing of application, conducting selection and announcement of result), 2) enrollment procedures, and 3) business operations pertaining to 1) and 2).
③ Private companies commissioned by the University (hereafter called "commissioned companies") may handle personal data to engage in the relevant operations. Part or all of the personal information submitted to the University by the applicant will be provided to the commissioned companies, to the extent necessary for them to carry out their duties.
④ After admitted applicants are enrolled, the personal information they provided on their application forms will be used for 1) academic affairs (registration, academic guidance, etc.), 2) student support services (health management, scholarship applications, etc.), and 3) tuition and fees, and related administrative operations.
⑤ Applicants will be informed separately about the handling of personal data in accordance with the EU General Data Protection Regulation (GDPR). Applicants to whom such rules apply (those applying from within the European Economic Area (EEA) member states) should notify the School and Graduate School of Science, Graduate School of Life Science, Academic Affairs Division, prior to application.

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* Successful applicants will be assigned to the "Graduate School of Science" when their prospective supervisors are in the Inter-field Cooperation with the Graduate School of Science.